



# HOLY FAMILY HIGH SCHOOL

5195 WEST 144<sup>TH</sup> AVENUE  
BROOMFIELD, COLORADO 80023  
TEL 303.410.1411  
FAX 303.466.1935  
WWW.HOLYFAMILYHS.COM

July 15, 2010

Dear Parents and Students,

Keeping you informed is a top priority at Holy Family High School. That's why we have adopted the ALERTNOW Notification Service which will allow us to send telephone and e-mail messages to you providing important information about school events or emergencies. We anticipate using ALERTNOW to notify you of school delays or cancellations due to inclement weather, as well as to remind you about all-school events like Parent Teacher Conferences. In the event of an emergency at school, you can have peace of mind knowing that you will be informed immediately by phone and e-mail.

The successful delivery of information is dependent upon accurate contact information for each student, so please make certain that we have your most current phone numbers. If this information changes during the year, please let us know immediately.

### What you need to know about receiving calls sent through ALERTNOW

Caller ID will display the school's main number (303-410-1411) when a general announcement is delivered.

Caller ID will display 411 if the message is a dire emergency.

Be sure to say "Hello" when you answer the phone. The technology must hear a voice to deliver.

ALERTNOW will not leave a message on any answering machine or voicemail.

**Please complete and return the form below to the attention of Tammy Medlin or e-mail to [tammv.medlin@holyfamilyhs.com](mailto:tammv.medlin@holyfamilyhs.com) no later than 8/27/10.** Thank you for your cooperation and if you have any questions, please don't hesitate to contact us.

We are very excited to incorporate ALERTNOW as a tool to improve communication and look forward to having the ability to deliver important, time sensitive information to you.

Sincerely,

Timothy Gallic  
Principal

**Please Print Student's Full Name:**

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\_\_\_\_\_  
\_\_\_\_\_

Circle Grade for 2010-11: 9 10 11 12  
9 10 11 12  
9 10 11 12

**Complete up to five means of contact:**

Primary Phone Number	
Emergency or Cell Phone 1	
Emergency or Cell Phone 2	
Primary E-mail Address	
Other E-mail Address	